

# SCHOOL DISTRICT OF THE MENOMONIE AREA

672.2

## COOPERATIVE PURCHASING

The School Board recognizes that the District's purchasing power can sometimes be leveraged by purchasing goods or services in larger quantities. As such, joint purchasing agreements with other governmental units, governmental agencies, or other entities may be beneficial to the District. To the extent permitted by law, such agreements may cover, for example, the purchase of materials, supplies, equipment, and capital or contractual services.

The Board encourages the administration to pursue the exploration and preliminary negotiation of such cooperative purchasing arrangements. All formal cooperative purchasing agreements that are binding on the District shall be in the form of a Board-approved contract.

In addition to other terms and conditions that may be deemed necessary or prudent, and except as otherwise approved by the Board, such agreements shall identify:

1. The competitive methods/procedures that will be used to identify, evaluate, and select vendor(s) under the agreement, including a process for the retention of appropriate documentation regarding such methods and procedures that will be sufficient to demonstrate compliance with any applicable federal, state, or District competitive purchasing requirements.
2. The duration of the agreement and terms that address renewal of the agreement, termination of the agreement prior to expiration, and (if permitted) withdrawal from the agreement by any party prior to termination.

Purchases conducted through a Board-approved cooperative purchasing agreement are exempt from any further District-imposed competitive proposal/price quote requirements. However, legal mandates to use and document competitive processes for certain purchases, such as requirements applicable to certain purchases made with federal funds, may still apply.

This policy is not intended to address intergovernmental agreements under which the District contracts for the receipt (or furnishing) of services directly from (or directly to) one other governmental entity.

LEGAL REF.:       Sections   16.73 Wisconsin Statutes  
  66.0301  
  66.0303

CROSS REF.: 672, Purchasing  
                  672.1, Procurement-Federal Grants/Funds

APPROVED: June 10, 2019

/s/James Swanson  
Clerk